

2022 FOUNDATION ENROLMENTS

School Tours and Enrolments

Group tours will be run throughout May, June and July. Please call the office on 9333 2500 to book in your tour as groups are capped at 30 people per tour. You are able to collect the enrolment application forms after the tour or you can collect them from the office from Tuesday 9th March 2021. Please meet outside the office on the day of your tour and we will meet you there. Please be advised that masks may be asked to be worn on the day, so please ensure that you have one with you.

Preference will be given to students where Greenvale Primary School is their closest school and to siblings of current students. We will then consider enrolments from other neighbouring areas. Evidence of residential address to be sighted (driver's licence or mobile phone bill not accepted).

The information you will need to complete for the enrolment application form is:

- ✓ **Birth Certificate.**
- ✓ **Student's Passport or Visa Documents** (for students who are born overseas. This should show the full date of arrival in Australia, visa codes and visa expiry date).
- ✓ **Certificate of Citizenship** (only required if your child was born overseas and is now an Australian Citizen).
- ✓ **Primary Family Details** The primary family is defined as the 'family or parent the student mostly lives with' although some students live within a shared custody or dual living arrangement, the primary family may consist of only one adult.
 - Adult A is defined as the primary carer (the first person we will contact in case of an emergency).
 - Adult B is defined as the other carer.
- ✓ **Alternative Family Details** The alternative family is defined as the 'family or parent the student lives with some of the time, or who they have regular contact with'. Some examples of alternative families may include, a biological parent and a step-parent, a biological parent living alone or a foster parent. In the alternative family:
 - Adult A is defined as the primary carer within the alternative family unit.
 - Adult B is defined as the other carer within the alternative family unit.
- ✓ **Family Court documents** (only required if there is a custody issue or an intervention order).
- ✓ **Mobile Phone Number/Email Address** (it is extremely important that you include your mobile number and email address as SMS messages are regularly sent to mobile phones and newsletters and all correspondence are sent via our parent portal Compass).
- ✓ **School entry Immunisation Certificate** which can be obtained from the Australian Childhood Immunisation Register phone: 1800 653 809, email: acir@medicareaustralia.gov.au, www.medicareaustralia.gov.au/online or you can visit your local Medicare office. A photocopy of the school entry Immunisation Certificate will be retained by the school.
- ✓ **Asthma Management Plan** (only required if your child has this medical condition).
- ✓ **Anaphylaxis Management Plan** (only required if your child has this medical condition).
- ✓ **Please complete** the Local Walking Permission Form, Head Lice Inspections Consent Form and the Permission to Publish Photos, Videos or Digital images of students and work samples.

Your child's enrolment will not be accepted until this information is received.

Out of School Hours Care

Greenvale Primary School has outsourced an external company, TheirCare, for the provision of a before and after school care program, as well as a holiday program. They can be contacted on 1300 072 410, email: info@theircare.com.au, www.theircare.com.au.